

## **2017 Staff and Administration Report**

### **Family Bible Church**

Under the leadership and direction of our Elder Board, the staff at FBC is comprised of a handful of people who fill a multitude of positions. On any given day, each one wears a number of different hats. We meet weekly for prayer as well as discussion of the business end of church life.

Traci Severns serves the staff and congregation of FBC as receptionist/data clerk/ministry assistant. She is basically the first point of contact in the business office and is available to assist everyone with whatever it is they need to get their job done. She continues to grow as a woman of God who is faithful in following God's direction for her in the areas of ministry and service. From paper work to errand running, she provides invaluable assistance to the staff and ministry leaders at FBC as well as a supporting role with Building Blocks Preschool. Traci works alongside ministry leadership and provides administrative support to all other areas of ministry. She also helps oversee and coordinate use of resources and facilities.

Allison Ogborn is the Director of Building Blocks Preschool, A Ministry of Family Bible Church. She has prepared a report for BBP which continues to minister to over one hundred students and their families.

Pastor Peter Ernst is our Senior Pastor. Along with the men of God who serve in the capacity of Elders here at FBC, Peter shepherds the sheep of FBC. He greets, visits, counsels, disciples, preaches, teaches, ministers and prays daily. He has also prepared an additional report contained in this document.

Our Men's Ministry and Women's Ministry are active throughout the year, offering discipleship, Bible study, prayer breakfast, fellowship time and numerous special events. Our Missions Commission plays an active role in the coordination of over twenty missions and missionaries that FBC supports. The King's Cupboard, an expanded food ministry community outreach lead by Don and Sharon Miller enters its third year of ministry. Read more in both the King's Cupboard and the Missions Commissions reports.

Thomas and Julie Rogers, Children, You and Family Ministry Directors here at FBC, provide oversight and coordination of our weekly children's ministries as well as special events such as Christmas programs and VBS. One of their primary objectives is to provide for the educational environment of children/youth of all ages at MBC. You can read more in Thomas's report

In 2017 I will celebrate ten years as the Office Administrator of Family Bible Church, and I am still amazed at the many facets of a church office. The office at FBC works much like any other office; we have income and expenses, banking, payroll, and filing. To describe what I do in any given day or week is a bit difficult for me as the demands are dependent upon so many factors - foot traffic, telephone calls, weekend events and activities and ministry needs.

THE FAMILY LIFE CENTER reopened for use in January of 2016 with the addition of two classrooms, storage, completely updated bathrooms and a wonderfully complete commercial kitchen.

Like most facilities, repairs, maintenance and improvements are always in need. For 2017, we would like to see new signs on the buildings and at the main entrance, painting of the exterior of the Worship Center, including repairs to the soffit, fascia and roof as needed. As this project is

above and beyond what the budget will allow, we will launch a campaign this spring to help fund this project.

You all have my heartfelt gratitude for your support and prayers for our staff and volunteers.

Terri Olson, Office Administrator